



Medical Council Malta

Date: 11th September 2026

Circular 04/2026

To All Medical and Dental Professionals

Subject: Completion of Social Security Sick Leave Certificates (Ċertifikat Mediku – Talba għall-Benefiċċju għall-Mard)

The Medical Council Malta wishes to draw the attention of all registered medical and dental practitioners to the importance of ensuring that National Insurance sick leave certificates (Forms commonly referred to as the “**blue sick leave certificates**”) are completed accurately, legibly and in full.

The Council has been informed that difficulties are occasionally encountered when processing such certificates due to incomplete information or the inability to clearly identify either the patient or the issuing practitioner. Practitioners are therefore reminded that these certificates constitute official documents which are relied upon by the Department of Social Security and employers and must be completed with due care and attention.

Medical practitioners issuing sick leave certificates are requested to observe the following guidelines:

- The patient's **name and surname** should be written clearly and legibly. Practitioners are encouraged to write both the name and surname in **capital letters** whenever possible.
- All relevant **dates of sick leave** must be completed, including:
 - The date on which the patient presented with the illness, injury or condition;
 - The date the patient last attended work; and
 - The anticipated date of return to work.
- The **cause of illness** should be properly indicated. Practitioners should either tick the appropriate category provided on the form or write the diagnosis clearly and legibly in the space provided.
- The issuing practitioner's **full name and Medical Council registration number** must be entered in every case and written in a manner that is readily identifiable.

Practitioners are reminded that these certificates are submitted to the Department of Social Security, whilst copies are also made available to employers. It is therefore essential that both the patient and the issuing practitioner can be clearly identified from the information provided on the certificate.

The Medical Council thanks all practitioners for their cooperation in maintaining high professional standards and facilitating the efficient processing of sick leave documentation.

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